



# Todorovic-Micklewright Award Guidance Notes



BAPEN brings together the strengths of its Core Groups to optimise nutritional care.



## 1. Vera Todorovic & Ann Micklewright

Trailblazers in the world of nutrition, Ann Micklewright and Vera Todorovic were an integral part of the BAPEN team and are both recipients of the John Lennard - Jones Medal, the highest accolade bestowed by BAPEN, for their contributions to clinical nutrition and to the association.

Ann and Vera established the first UK home enteral feeding register that was taken over by BAPEN and provided the foundations for the British Artificial nutrition support survey (BANS). Ann was the first dietitian to hold office on BAPEN executive as secretary. While Vera also held the positions on BAPEN. They were both involved with the development of the Malnutrition Universal Screening Tool ('MUST') by the Malnutrition Action Group of BAPEN an internationally recognised legacy. They championed advances in nutrition support and education as evidenced through their development of the PENG Pocket Guide to Clinical Nutrition often considered an essential resource not only for dietitians but for all members of the nutrition support multi-disciplinary team. This award embodies their personalities of being people and patient focused, knowledgeable, innovative and solution driven. We are honoured to have experienced their outstanding dedication, and we are delighted to present this award in memory of their lifetime achievements and continued inspirations for us all.

### 1.1 Purpose of the award

The purpose of this award is to mark the legacy left behind by two inspirational HCP's. The dedication and commitment shown by Ann Micklewright and Vera Todorovic to improve nutrition support for those at risk of disease related malnutrition has been far reaching and has had a lasting impact.

### 1.2 Application support and additional information

BAPEN will provide support to all potential nominees, including queries on eligibility. For support with your application, please contact the BAPEN secretariat. [bapen@bapen.org.uk](mailto:bapen@bapen.org.uk)

## 2. Awards summary and timelines

The timeline for the award:

Online applications open	1 <sup>st</sup> May 2026
Close online applications (at 20:00)	12 <sup>th</sup> June 2026
Submissions under review	July 2026
Winning application announced	BAPEN Annual Conference 2026
<b>Winning project/work presentation</b>	<b>BAPEN Annual Conference 2027</b>



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### 3. Award Description

The Todorovic-Micklewright award recognises an individual or team who have made an outstanding practical contribution to nutrition support through education, innovation, or service improvement.

Applications will be judged by a multidisciplinary panel drawn from the BAPEN Faculty.

The winning project/work will be awarded with a framed certificate and one complimentary place at the BAPEN Annual conference to present the project/work in one of the plenary educational sessions the year after the award is made.

### 3. Eligibility

#### 3.1 Who can apply

The award <sup>1</sup> is open to all BAPEN members, working in nutrition support in any capacity that contributes to the practical advancing of nutritional support for patients and those at risk from malnutrition in the wider community.

Self - nomination is encouraged.

#### 3.2 Application Guidelines

BAPEN welcomes projects/areas of work that exemplify the work of Ann Micklewright & Vera Todorovic and demonstrate:

- Better patient care
- Enhanced knowledge
- Practical or educational benefit
- Advanced service development
- Improved practice for others through encouraging others/mentorship

### 4. Application process

#### 4.1 How to apply

- Download and read in its entirety the Guidance Notes (this document), which will guide you through the application process.
- Complete your application using the online form in the award section of the BAPEN website. The completed application must be submitted through the designated online form on the website. [Bapen.org.uk](http://Bapen.org.uk)
- Applications will only be accepted using the online form format submitted through the BAPEN website.
- Supporting information files (in MS Word,) should be included in support of the application.
- All submissions will be acknowledged. If your application has not been acknowledged, please contact the Secretariat on [bapen@bapen.org.uk](mailto:bapen@bapen.org.uk).

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<sup>1</sup> Applications must be made online only. Only applications from BAPEN members will be accepted. If you are not a BAPEN member, join at: [bapen.org.uk](http://bapen.org.uk) and **allow up to two (2) working days** for your application to be processed. Winning applicants must retain their BAPEN membership from the date of application submission to the delivery of the project/work presentation at the BAPEN Annual Conference.

## 5. Guidance notes on how to complete the application form

For detailed guidance on the completion of the application form please consider **each** of the guidance notes carefully. You will find within this section detailed points to consider for each section of the application form.

Self - nomination or nomination of a colleague or team are accepted. The fields below should be completed depending on self-nomination or nomination of others.

APPLICANT DETAILS:	
<b>Name:</b>	Full name of the individual completing the application
<b>Institution/Organisation:</b>	Name of the institution the above individual is representing
<b>Discipline</b>	
<b>Telephone Number:</b>	Contact for the above-named individual
<b>Email:</b>	Contact for the above-named individual

The section below should be completed if you are nominating a colleague or team, not yourself.

NOMINEE DETAILS:	
<b>Name:</b>	Full name of the nominated individual if different from the above
<b>Institution/Organisation:</b>	Name of the institution the above individual is representing
<b>Telephone Number:</b>	Contact for the above-named individual
<b>Email:</b>	Contact for the above-named individual

APPLICATION DETAILS:
<b>1) Please provide a description of your project/work done by the individual or team that you would like to be considered for the award. (300 words)</b>
Describe the project/work including content, process, and delivery. Consider the application guidelines above and describe how your project/work meets the guideline criteria. The background, aims, objectives and outcomes should be clearly stated.

### SUPPORTING INFORMATION:

<b>Please include the following evidence in support of your application (250 words)</b>
Include an impact statement to demonstrate the effectiveness of your project/work and the difference it has made to supporting nutritional care for patients.
Include a reference from a supervisor of the department or equivalent who has had first - hand experience or who has seen the difference the project/work has made to patient care, service delivery or professional development/training for those who provide nutritional support to patients.
All supporting documents must be provided in MS Word or equivalent and emailed to the BAPEN Office <a href="mailto:bapen@bapen.org.uk">bapen@bapen.org.uk</a>

## 5.1 Submission deadline

Applications will close at 20:00 on **Friday 12<sup>th</sup> June 2026**

## 6. Post-award requirements

- The winning individual or team will be announced at the BAPEN Annual Conference which takes place each year in November.
- The winning individual or team will be asked to present the project to a multidisciplinary audience of conference delegates during one of the plenary sessions at the BAPEN Annual Conference in the year after the award has been bestowed.
- One complimentary registration for the conference will be awarded to the winning individual or team to facilitate the delivery of the presentation at the conference.
- The winning individual or team will be asked to provide a written summary of the project/work to be included in the Awards section of the BAPEN website alongside a photograph of the individual or team.
- The written summary of the project/work will also be submitted for publication in BAPEN journal In Touch.

## 7. Assessment process

### 7.1 Assessment Criteria

Applications will be reviewed and scored against a set of criteria by a multidisciplinary team drawn from the BAPEN Faculty. The judging panel will score on a scale of 1 – 5 for applications that can demonstrate:

1. Clear improvement to patient care
2. The use of innovation to achieve the project/work objectives
3. True educational benefit
4. Clear dissemination of information

### 7.2 Scoring – Marking Scale

Robust scoring criteria will be used as follows:

SCORE	INDICATORS
5	<b>Exceptional</b> – the application is highly relevant and has a novel approach. A clear process was outlined with overwhelming evidence of effectiveness delivered through an impressive use of innovation to achieve the objectives. Proven mentorship and educational benefit that has clearly resulted in service improvement and patient care which will undoubtedly have a practical impact on nutrition support and will be transformative across nutritional support services.
4	<b>Good</b> – The application is relevant and shows a thorough approach. Objectives - achieved through some good use of innovation - are followed by a clear description of the process with definitive evidence of effectiveness that has resulted in educational benefit, service improvement or clear improvements to patient care which is highly likely to have a practical impact on nutrition support and could be transformative within a local service.
3	<b>Fair</b> – The application is topical and demonstrates a sound approach. Contains some promising ideas but could make use of innovation to achieve improved results. Needs more evidence to demonstrate effectiveness in delivering significant practical improvements to nutrition support.
2	<b>Has Potential</b> – The application has good prospects of being able to have a practical impact on nutrition support. With some mentor support available to all BAPEN members from the BAPEN Faculty, the application has the potential to make a difference and could then be resubmitted for consideration in future years.
1	<b>Unsatisfactory</b> – Has not met the criteria to be considered for the award.